

NORTHVILLE COMMONS - FARMERS MARKET
CONSORTIUM AGREEMENT (“Consortium”)

Organizational Meeting

AGENDA

Tuesday, March 4, 2025
10:30 am

Charter Township of Northville – Municipal Building
44405 Six Mile Road, Northville, MI 48168

1. Call to Order and Introductions:
 - Mark J. Abbo, Supervisor, Charter Township of Northville (“Township”)
 - Brian Turnbull, Mayor, City of Northville (“City”)
 - Others: _____

2. Approval of the Agenda
ACTION: _____

3. Adoption of *Robert’s Rules of Order*
ACTION: _____

4. Review and Approve/Adopt *Northville Commons / Farmer’s Market Consortium Agreement* between Township and City
ACTION: _____

5. Review and Approve/Appoint Membership Board for the Consortium.
Below are proposed, with consideration of alternates
 - City Mayor (Brian Turnbull) - Chair
 - Township Supervisor (Mark J. Abbo) - Chair
 - City appointee (George Lahanas)
 - Township appointee (Cynthia L. Jankowski)
 - Other _____ACTION: _____

6. Discuss/Determine/Allocate duties and responsibilities for the Consortium:
 - a. Meeting dates/times _____
 - b. Meeting locations _____
 - c. Secretary/Record keeping _____
 - d. LARA compliance _____
 - e. Insurance _____
 - f. Vendors/Contract limits _____
 - g. Other _____

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h. Other _____
ACTION: _____

7. Discuss/Approve Consortium Board duties, including but not limited to:
- Oversee the operation of the Farmers’ Market and the Consortium.
 - Prepare the proposed annual budget for the Consortium.
 - Establish personnel positions and staffing levels.
 - Approve any collective bargaining agreements covering Consortium employees.
 - Develop long range planning for the Farmers’ Market.
 - Establish general policies and procedures for the operation of the Farmers’ Market.
 - Approve the purchase or lease of equipment for operation of Farmers’ Market.
 - Exercise all of those powers necessary to carry out the aims of the Urban Cooperation Act and the 9-1-1 Act.

ACTION: _____

8. Review and consideration of Township acquisition of 550 Seven Mile Road property from Main-Seven, L.L.C. (“Township parcel”)

ACTION: _____

9. Review and consideration of City acquisition of “Allen piece” of property from _____ (“City parcel”)

ACTION: _____

10. Review/Discuss/Approve creation of Northville Commons Farmers Market, Inc., a Michigan nonprofit corporation (“Corporation”)

ACTION: _____

11. Review and consideration of transfer and acceptance of Township parcel and City parcel to Corporation, including land combination and other related issues

ACTION: _____

12. Review and consideration of title insurance policy for Corporation property **(performed via Corporation)**

ACTION: _____

13. Review and consideration of funding approval from Consortium and Corporation for potential construction project

ACTION: _____

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- 14. Review and consideration of potential construction project budget (~\$91,000)
(performed via Corporation)
ACTION: _____

- 15. Review and consideration of proposed contractor (Cunningham-Limp)
(performed via Corporation)
ACTION: _____

- 16. Review and consideration of possible bond for public works project
(performed via Corporation)
ACTION: _____

- 17. Review and consideration of Chamber of Commerce and possible lease
(performed via Corporation)
ACTION: _____

- 18. Review and consideration of Farmers Market project cost sharing and allocation arrangement (including legal and consultant fees) between City and Township
ACTION: _____

- 19. Review and consideration of any other business concerning the Farmers Market
ACTION: _____

- 20. Public comment:
ACTION: _____

- 21. New business:
ACTION: _____

- 22. Adjournment (Time: _____)

Secretary

For the Consortium