

Northville Parks and Recreation Commission
MEETING MINUTES
Wednesday, March 24, 2021
Virtual Meeting
Time: 6:30 p.m.

1. Call to Order: Chairperson Abbo called the meeting to order at 6:33 p.m.

2. Roll Call: Mark Abbo
Brian Turnbull (Harbor Springs, Emmet Co.)
Scott Frush
Mindy Herrmann
Angela Jaafar
Barbara Moroski-Browne

Staff: Pat Sullivan, Mark Gasche, Shannon Coker
All present were in Northville, MI, except where noted

3. Citizen Comments:

Christopher Darrow spoke on the need for additional tennis courts in Northville.

4. Adoption of Agenda and Consent Agenda: Motion by Commissioner Turnbull to amend the Agenda to include new item 5.A. Presentation on Northville School District Operating Millage Renewal for non-homestead properties, delete item 5.A. Tennis Court request, and add Annual Report under Communications, item 6.C (previously item 5.); and to amend the Regular Minutes from the 1-27-2021 meeting to include formation of a sub-group to review and revise language in the Facility Rental Agreements in item 9.B, second by Commissioner Jaafar – approved unanimously.

5. Presentations:

- A. Mike Zoph, Assistant Superintendent for Finance and Operations, presented an overview of the upcoming Northville School District Operating Millage Renewal (5 years) for non-homestead properties and the impact it has on the school district (generates \$10,000,000 in revenue).

6. Communications:

- A. Cady St. Dog Park Survey Results were reviewed and discussed (attached).
- B. Skate Park Committee – Director Gasche and Commissioner Frush gave an update on the committee work to date. Next step is to form a Working Committee to focus on fundraising.
- C. Annual Report – Director Gasche highlighted the accomplishments from the past year. Chairperson Abbo and other Commissioners commented that more information on the mission and shared services between the City, Township, and School District should be included in the report. It will be revised before distributing.

7. Department Reports:

- A. Departmental Report – presented by Recreation Superintendent Coker (attached)
- B. P&R Updates – (attached)
- C. COVID Update – presented by Director Gasche (attached)

Motion by Commissioner Turnbull to receive and file the Department Reports, second by Commissioner Moroski-Browne – approved unanimously.

8. Old Business:

A. Recreation Passport Grant Application – Playscape replacement at Fish Hatchery Park – Director Gasche reported that a grant application for this project will be submitted under the City, by the deadline of April 1.

B. 2021 Facility Rental Agreements with NBSA and NSA – Commissioner Herrmann motioned to approve the revised Facility Rental Agreement with NBSA as presented, including the new language in section III. J., second by Commissioner Frush – approved unanimously. It was agreed that an Ethics Policy sub-committee would be appointed by Chairperson Abbo and Commissioner Turnbull.

9. New Business:

A. Personal Information Privacy Policy – A draft of a new Personal Information Protection Policy, along with proposed edits, was presented and discussed. Commissioner Turnbull motioned to approve the proposed edits, seconded by Commissioner Jaafar – approved unanimously. After further discussion, Commissioner Turnbull motioned to approve the new policy as amended, second by Commissioner Frush – approved unanimously.

10. Any other business or public comment for the Parks and Recreation Commission: none

11. Adjournment: Motion by Commissioner Turnbull to adjourn the meeting, second by Commissioner Moroski-Browne. Meeting adjourned at 8:19 p.m.

Next Meeting – May 26, 2021