

Northville Parks and Recreation Commission
MEETING MINUTES
Wednesday, November 18, 2020
Virtual Meeting
Time: 6:30 p.m.

1. Call to Order: Chairperson Nix called the meeting to order at 6:40 p.m.

2. Roll Call: Robert R. Nix
 Brian Turnbull
 Symantha Heath
 Mindy Herrmann
 Angela Jaafar
 Barbara Moroski-Browne

Staff: Todd Mutchler, Pat Sullivan, Mark Gasche, Shannon Coker

3. Citizen Comments: none

4. Adoption of Agenda and Consent Agenda: Motion by Commissioner Turnbull to adopt the Regular Agenda and approve the Consent Agenda, second by Commissioner Moroski-Browne – Approved unanimously. Consent Agenda – Approval of October 26, 2020 Special Meeting Minutes and 2021 Parks and Recreation Commission Meeting schedule.

5. Presentations:

- A. 2020 Parks and Recreation 3rd Quarter Report was presented by Director Gasche (attached).
- B. 2021 Parks and Recreation Department Budget was presented by Director Gasche (attached).

Motion by Commissioner Herrmann to receive and file the Reports as presented, second by Commissioner Jaafar – Approved unanimously.

6. Public Hearing:

- A. 2021 Parks and Recreation Department Budget

Motion by Commissioner Jaafar to open the Public Hearing, second by Commissioner Moroski-Browne – Approved unanimously.

No public comment

Motion by Commissioner Turnbull to close the Public Hearing, second by Commissioner Herrmann – Approved unanimously.

7. Department Reports:

- A. Departmental Report – presented by Recreation Superintendent Coker (attached)
- B. P&R Updates – presented by Director Gasche (attached)
- C. COVID Update – presented by Director Gasche (attached)

Motion by Commissioner Turnbull to receive and file the Reports as presented, second by Commissioner Heath – Approved unanimously.

8. Old Business:

- A. Athletic Field Rental Policy – draft policy presented by Director Gasche (attached). Commissioners discussed the draft policy and asked for some clarification on a couple of points. The policy will be revised and presented at the January Parks and Recreation Commission meeting for review/approval.

9. New Business:

- A. 2021 Parks and Recreation Department Budget
Motion by Commissioner Heath to approve the 2021 Parks and Recreation budget as presented, second by Commissioner Herrmann – Approved Unanimously.
- B. Proposed Language for Facility Rental Agreements with Youth Sports Organizations
Commissioners reviewed and discussed the proposed new language for the Facility Rental Agreements with Youth Sports organizations related to IRS regulations for 501c3 organizations and political campaigns, as prepared by the Township Attorney. Motion by Commissioner Heath to approve the language as presented and incorporate it into all Facility Rental Agreements with Youth Sports Organizations, second by Commissioner Turnbull – Approved unanimously.

10. Any other business or public comment for the Parks and Recreation Commission:

- A. A suggestion was made to incorporate tennis and pickleball courts at the 7 Mile property (Legacy Park) when it is developed.
- B. Commissioners thanked Trustee Heath and Supervisor Nix for their service on the Parks and Recreation Commission. Supervisor Nix and Trustee Heath both expressed their gratitude for serving on the Commission.

9. Adjournment: Motion to adjourn the meeting by Commissioner Turnbull, second by Commissioner Heath. Meeting adjourned at 8:17 p.m.

Next Meeting: January 27, 2021