

**MINUTES
VIRTUAL REGULAR MEETING
CHARTER TOWNSHIP OF NORTHVILLE
BOARD OF TRUSTEES**

DATE: Thursday, December 17, 2020

TIME: 7:00 p.m.

CALL TO ORDER: Supervisor Abbo called the meeting to order at 7:00 p.m.

PRESENT:

Mark Abbo, Supervisor	Scott Frush, Trustee
Roger Lundberg, Clerk	Mindy Herrmann, Trustee
Jason Rhines, Treasurer	Cynthia Jankowski, Trustee
	Christopher Roosen, Trustee

PLEDGE OF ALLEGIANCE:

1. Agendas:

A. Regular Agenda and the Consent Agenda items

Motion by Clerk Lundberg to approve the regular agenda and the items listed under the consent agenda, second by Trustee Herrmann.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

2. Appointments, Presentations, Resolutions & Announcements:

A. NHS Girls Golf Team Resolution

Motion by Trustee Herrmann to approve Resolution 2020-114 honoring the Northville High School Girl's Golf Team, second by Treasurer Rhines.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

B. Board of Trustee Appointments to Boards/Commissions

Motion by Trustee Herrmann, second by Treasurer Rhines to appoint:

- Mark Abbo as the Conference of Western Wayne representative, SEMCO delegate, WTUA representative and appoint him to the Parks & Recreation Commission with a term to November 20, 2024.
- Jason Rhines as the Conference of Western Wayne alternate with a term to November 20, 2024.
- Scott Frush as the Beautification Commission Liaison, Historic District Commission Liaison and appoint him to the Parks & Recreation Commission with a term to November 20, 2024.

- Mindy Herrmann as the Planning Commission Liaison, Parks & Recreation Liaison and appoint her to the Election Commission with a term to November 20, 2024.
- Cyndy Jankowski as the Northville Youth network Liaison, Northville Area Senior Citizen Advisory Council Liaison and appoint her to the Election Commission with a term to November 20, 2024.
- Chris Roosen as the Zoning Board of Appeals Liaison, EDC/BRA Liaison, SEMCOG alternate and the WTUA alternate with a term to November 20, 2024.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

C. Planning Commission – Gary Yang appointment

Motion by Trustee Roosen to appoint Gary Yang to the Planning commission with a new term to December 31, 2023, second by Trustee Herrmann.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

D. Historic District Commission – William Sivy reappointment

Motion by Trustee Frush to reappoint William Sivy to the Historic District Commission with a new term to December 31, 2023, second by Clerk Lundberg.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

E. Parks & Recreation – Gift Acceptance

Motion by Mindy Herrmann to accept the gift of \$5,000.00 from Dr. Matthew Talcott for the purchase of a tennis ball hitting board for installation at Fish hatchery Park, second by Clerk Lundberg.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

F. Landfill Working Committee Report

Presented by Leslie Evans and Dave Drinan

3. Public Hearing: None

4. Brief Public Comments:

- Ashley Peper, 19450 Smock Road, expressed interest in wanting to be on the Seven Mile Park Committee.
- Jo Anne Capaldi, 39600 Greenbrier Ct. – letter written regarding the signs at Country Club Village III.

5. New Business:

A. Finance – 1% Administrative Fee

Motion by Trustee Herrmann to study and review a long term plan prior to rescinding Resolution 2017-150, second by Trustee Jankowski.

VOTE: **AYES:** Herrmann, Jankowski
 NAYS: Abbo, Lundberg, Rhines, Frush, Roosen

Motion Approved

Motion by Treasurer Rhines to rescind Resolution 2017-150 that was approved by the Township Board on October 19, 2017, second by Clerk Lundberg.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Roosen
 NAYS: Herrmann, Jankowski

Motion Approved

B. Finance – Water Fee Recommendation

Motion by Clerk Lundberg to approve the Water and/or Sewer Penalty Application Policy and to adhere to the 2021 Water and Sewer Department Reading, Billing, and Payment Schedule, second by Treasurer Rhines.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
 NAYS: None

Motion Approved

C. Board of Trustees – Study Session 2021

Motion by Treasurer Rhines to approve the goal setting study session for February 2, 2021, second by Trustee Frush.

VOTE: **AYES:** Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
 NAYS: None

Motion Approved

D. Board of Trustees – Seven Mile Park Committee

Motion by Trustee Herrmann to establish a Seven Mile Master Plan review committee for Legacy Park comprised of Clerk Roger Lundberg, Treasurer Jason Rhines, Township Manager Todd Mutchler, Parks & Recreation Director Mark Gasche, Public Services Director Bob Belair, Township Planning Specialist Jennifer Frey and two Northville Township citizens, second by Trustee Jankowski.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

E. Board of Trustees – Pathway Committee

Motion by Trustee Herrmann to establish a Pathway Committee to be chaired by Trustee Mindy Herrmann and appoint Clerk Roger Lundberg, Public Services Director Bob Belair, Township Planning Specialist Jennifer Frey and two Northville Township citizens, second by Treasurer Rhines.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

F. Public Services – 48515 Seven Mile Road Bid

Motion by Trustee Herrmann to accept the bid from Vince and Maria Ivezaj in the amount of \$302,600.00 for the purchase of 48515 Seven Mile Road known as the former fire station, second by Clerk Lundberg.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

G. Public Services – Water Storage Analysis

Motion by Clerk Lundberg to authorize OHM Advisors to complete the Water Storage Analysis for an amount not-to-exceed \$21,500.00, second by Trustee Jankowski.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

6. Unfinished Business: None

7. Ordinances: None

8. Check Registry:

A. In the amount of \$2,051,092.64 for the period of November 7, 2020 to December 4, 2020.

Motion by Treasurer Rhines to approve the check registry in the amount of \$2,051,092.64 for the period of November 7, 2020 to December 4, 2020, second by Clerk Lundberg.

VOTE: AYES: Abbo, Lundberg, Rhines, Frush, Herrmann, Jankowski, Roosen
NAYS: None

Motion Approved

9. Board Communication & Reports:

A. Mark Abbo – thanked the staff for being very patient with the new board members as they get accustomed to their new roles. He also attended several meetings including MI-Tech and a GFL meeting with Regional Water Personnel. Finally, the Board of Trustees will be holding several study sessions as issues and/or goals arise within the Township; some of the first items to address are expanding use of Township Hall and looking at our current ordinances. As needed, the Board of Trustees will also call upon other Boards or Commissions for their valuable input.

B. Roger Lundberg – reported that the Clerk’s Office has continued to handle a lot of incoming Freedom of Information Act requests, with about 130 requests to date this year. He also reported that the Northville Public Schools recount has been completed, covering three counties and 39 precincts, with the outcome still ending in a tie.

C. Jason Rhines – thanked Fr. Talcott for his generous contribution to the Fish hatchery Park. He also thanked Director Belair for answering all his questions regarding the facilities. Finally, he thanked Director Hillman and the finance staff for helping him get up to speed within the department and township. He is looking forward to the next four years.

D. Scott Frush – reported that he is excited to begin working with the Historic District commission and Parks & Recreation Commission, while continuing his work with the Beautification Commission.

E. Mindy Herrmann – reported that Seniors did not meet. NYN met and is doing well with their programs, even though things are looking much different. Finally she reported that she attended her first Planning Commission meeting and thanked the members for doing such a hard job, stating that she thought they could benefit from “fieldtrips” with large issues in the future.

F. Cynthia Jankowski – reported that she is excited to work with the Northville youth network and the Senior Advisory Council. She also thanked Manager Mutchler for the facilities tour.

G. Christopher Roosen – reported that he Zoning Board of Appeals approved one petition last night.

H. Todd Mutchler – congratulated Fire Marshall Tom Hughes for receiving one of four Fire Marshall designates in the State of Michigan; this is not an easy accomplishment to obtain. He also reported on the current COVID numbers and vaccination updates. Finally, he wished everyone a safe & enjoyable holiday season.

10. Any other business for the Board of Trustees: None

11. **ADJOURN:** There being no further business, the meeting adjourned at 8:39 p.m.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Roger Lundberg". The signature is fluid and cursive, with a long horizontal stroke extending to the right from the end of the name.

Roger Lundberg, Clerk

Approved: