

**MINUTES  
REGULAR MEETING  
CHARTER TOWNSHIP OF NORTHVILLE  
BOARD OF TRUSTEES**

*To participate in the Charter Township of Northville Board of Trustees' Virtual Public Meeting, visit the Township's website at <https://twp.northville.mi.us/RemoteMeetings> for participation options and instructions.*

**DATE:** Thursday, November 19, 2020  
**TIME:** 7:00 p.m.

**CALL TO ORDER:** Supervisor Nix called the meeting to order at 7:03 p.m.

**PRESENT:** Robert R. Nix II, Supervisor                      Scott Frush, Trustee  
Marjorie F. Banner, Clerk                                  Symantha Heath, Trustee  
Fred Shadko, Treasurer                                      Mindy Herrmann, Trustee  
Christopher Roosen, Trustee

**PLEDGE OF ALLEGIANCE:**

**1. Agendas:**

**A. Regular Agenda and the Consent Agenda items**

Motion by Clerk Banner to approve the Regular Agenda and the items listed under the Consent Agenda, second by Treasurer Shadko.

**VOTE: AYES:** Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
**NAYS:** None

**Motion Approved**

**2. Appointments, Presentations, Resolutions & Announcements:**

**A. EDC/BRA – Joe Hige reappointment**

Motion by Clerk Banner to reappoint Joe Hige to the EDC/BRA with a new term to November 30, 2026, second by Trustee Herrmann.

**VOTE: AYES:** Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
**NAYS:** None

**Motion Approved**

**B. Historic District Commission – Marjorie Banner appointment**

Motion by Treasurer Shadko to appoint Marjorie Banner to the Historic District Commission with a term to November 30, 2023, second by Trustee Roosen.

**VOTE: AYES:** Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
**NAYS:** None

**Motion Approved**

**C. Northville Senior Advisory Commission – Jan Purtell reappointment**

Motion by Trustee Heath to reappoint Jan Purtell to the Northville Senior Advisory Commission with a term to September 30, 2023, second by Clerk Banner.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**                 None

**Motion Approved**

**D. Manager Presentation**

Presented by Representative Matt Koleszar, Commissioner Terry Marecki, Mayor Turnbull and Manager Todd Mutchler

- Honoring Supervisor Nix, Clerk Banner, Treasurer Shadko, Trustee Heath and Director Neumaier

**E. Landfill Working committee Report**

Presented by Leslie Evans

**3. Public Hearing:** None

**4. Brief Public Comments:**

- Letter from Jawaharlal Marwah, 18740 Clairmont Circle E - regarding late fees on the township water bills
- Libby Smith, 18262 Arselot Drive - She wanted to thank Clerk Banner, Supervisor Nix, Treasurer Shadko and Trustee Heath for all of your public service, it is much appreciated.
- Jan Purtell – She wanted to thank Clerk Banner, Supervisor Nix, Treasurer Shadko and Trustee Heath for your hard work and efforts within the township.
- Cyndy Jankowski – The Township has taken great strides under the leadership of Clerk Banner, Supervisor Nix, Treasurer Shadko and Trustee Heath. Best wishes with all your future endeavors.

**5. New Business:**

**A. Public Services – Fire Headquarters HVAC Study**

Motion by Clerk Banner to award the Fire Headquarters HVAC Study to Fishbeck for the bid amount not to exceed \$17,900, second by Treasurer Shadko.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**                 None

**Motion Approved**

**B. Public Services – Fire Headquarters Training Roof Replacement**

Motion by Clerk Banner to award the Fire Headquarters training roof replacement project to RCI Roofing and Sheet Metal, Inc. for \$19,937 and alternate Crossgrip Xtra Walkway Pad for \$4,679, second by Treasurer Shadko.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**                 None

**Motion Approved**

**C. Northville Senior Advisory Commission – Bylaws**

Motion by Treasurer Shadko to adopt the Northville Senior Advisory Commission By-laws as presented, second by Clerk Banner.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**                 None

**Motion Approved**

**D. Parks & Recreation – Facility Rental Agreements**

Motion by Clerk Banner to include the proposed new language into all future Facility Rental Agreements with organizations who utilize Northville Parks and Recreation athletic fields and facilities, second by Treasurer Shadko.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**                 None

**Motion Approved**

**E. NSAC – Synchronizing Commission Term**

Motion by Clerk Banner to adjust terms of all Northville Senior Advisory Commission township appointees to align with the NSAC annual calendar, with terms expiring on September 30<sup>th</sup> of each respective year, second by Trustee Heath.

**VOTE:**   **AYES:**               Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
          **NAYS:**                 None

**Motion Approved**

6.    **Unfinished Business:** None

7.    **Ordinances:** None

**8. Check Registry:**

- A. In the amount of \$4,516,801.73 for the period of October 3, 2020 to November 6, 2020.**

Motion by Treasurer Shadko to approve the check registry in the amount of \$4,516,801.73 for the period of October 3, 2020 to November 6, 2020, second by Clerk Banner.

**VOTE: AYES:** Nix, Banner, Shadko, Frush, Heath, Herrmann, Roosen  
**NAYS:** None

**Motion Approved**

**9. Board Communication & Reports:**

**A. Robert R. Nix, II** – reported that it has been an honor and privilege to be the Supervisor the past eight years. It has been an incredible experience to work with the staff. A heartfelt thanks to Clerk Banner, Treasurer Shadko and Trustee Heath for their many hours of dedication to the Township. We did the best we can, it has been a great pleasure.

**B. Marjorie Banner** – reported that it has been an honor to serve Northville Township for over 20 years. Northville Township has the best staff imaginable.

**C. Fred Shadko** – thanked Bob for all the hours he put in as a half-time supervisor. To the new Board, I hope you keep the standard of attending all meetings. It has been an honor and a pleasure to be part of this team.

**D. Scott Frush** – thanked the outgoing four board members and wished them the best on their new endeavors. He also reported that there is a strong new board coming in and he is looking forward to working with them as well.

**E. Symantha Heath** – reported that it has been a joy to work with the outgoing board members. Through the different backgrounds and opinions, the common goal has always been to do right by the Township.

**F. Mindy Herrmann** – reported that each of the four outgoing members will be missed and their hard work has not gone unnoticed. Bob is kind, ethical and a great leader; thank you for your fine stewardship. Fred has been involved for so long, always willing to lend a helping hand, even before becoming a trustee. Symantha's wise, even-counsel will be a loss to the Township. Margie will be missed most for being part of every commission and holding almost every office on the Board. She is so happy to have worked with them and is also excited to work with the incoming board.

**G. Christopher Roosen** – congratulated those members leaving and coming onto the Board. He thanked Bob for his incredible work ethic, Margie for conducting three perfect elections in these unprecedented times and Fred for his hard work and determination. He thanked Symantha for the amazing partnership the last two years. The culture of professionalism, class and work ethic will continue with the Township's amazing staff.


**H. Todd Mutchler** – reported that the Township has returned to a level three with COVID-19 hitting our township staff hard. This means that the township offices have

been closed to the public, but the employees continue to work and provide needed services to the community.

**10. Any other business for the Board of Trustees:** None

**11. ADJOURN:** There being no further business, the meeting adjourned at 8:30 p.m.

**Respectfully submitted:**

A handwritten signature in blue ink that reads "Marjorie F. Banner". The signature is written in a cursive style with a large initial 'M' and 'B'.

Marjorie F. Banner, Clerk

Approved: December 17, 2020