



CHARTER TOWNSHIP OF NORTHVILLE  
44405 Six Mile Road  
Northville, Michigan 48168-9670  
Phone: (248) 348-5800

Until further written notice I, \_\_\_\_\_ owner of the property at:  
(printed name)

\_\_\_\_\_  
(Street No., Street Name, City, State and Zip)

hereby request of the Charter Township of Northville that the following changes be made to:  
(check all that apply)

- Water and Sewer bills                       Tax bills/Assessment Notice

Check here if this is a temporary change and fill out #2 below

**1. Change Mailing Address to:**

\_\_\_\_\_  
(Street No., Street Name, City, State and Zip)

**2. List reason for temporary change:** \_\_\_\_\_

**3. Name on bill should read as follows:** \_\_\_\_\_

*\*New Owner's: Please file a Property Transfer Affidavit, not this form, if changing due to sale.*

**4. Cancel my participation in ACH (Automatic Bill Pay)** \_\_\_\_\_

(Signature)

**Effective Date:** \_\_\_\_\_

*I attest that to the best of my knowledge, all of the information on this form is accurate.*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Contact Phone Number: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

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**For Township Use Only**

Date Received \_\_\_\_\_ By: \_\_\_\_\_ Checked ID:

(initials)

Received Via:     Counter                       Fax                       Mail

Copied to:             Tax/Assessing Dept.                       Water and Sewer/Building